

# THE UNLIKELY MUMMY CIC

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## TRUSTEE BOARD MEMBERS

Description of the role and person specification

# BACKGROUND

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Salary: Unpaid, Expenses incurred while traveling to meetings.

Hours: Four meetings a year. An additional meeting for AGM.

Location: Within The London Borough of Bexley or online

Closing Date: First stage recruitment 1st April 2022

The Unlikely Mummy champions mums and families to support their mental health within a safe environment.

Since 2018, The Unlikely Mummy has created opportunities to support more mums.

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## 1. THE ROLE OF THE BOARD OF TRUSTEES

The role of the trustee board is to receive assets from donors, safeguard them and apply them to the community. The trustee board must always act in the best interest of The Unlikely Mummy, exercising the same standard of duty of care that a person would apply if looking after the affairs of someone from whom they have responsibility. The board of trustees works as a group not as individuals.

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## 2. DUTIES OF A TRUSTEE BOARD MEMBER

The duties of a trustee board member are to:

- Ensure The Unlikely Mummy complies with the nonprofit guidelines
- Contribute actively to the board of trustee
- Safeguard the good name of The Unlikely Mummy
- Ensure the financial stabilities of The Unlikely Mummy

## 3. MINIMUM TIME COMMITMENT

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Trustees are expected to attend an induction session prior to the first board meeting, this would likely be over the phone. Trustees are expected to attend all meetings. One meeting will be allotted to strategic planning.

Subject to change through out the year but no more then 2 hour meetings will be expected.

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## 4. PERSON SPECIFICATION

Each trustee must have:

- a commitment to the mission of The Unlikely Mummy
- a willingness to meet the minimum time requirement
- integrity
- strategic vision
- good, independent judgement
- an ability to think creatively
- a willingness to speak their mind
- an understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship
- an ability to work effectively as a member of a team, and to make decisions for the good of The Unlikely Mummy

The board of trustees collectively needs skills and experience in the following areas:

- financial management, income generation and enterprise
- public policy and public affairs
- national and local voluntary sector
- national and local government and statutory bodies
- digital strategy
- trading subsidiaries and social enterprise
- human resource management
- volunteering management and brokerage
- funding/foundations
- collaborative partnerships
- social investment and impact

# COMPANY PROFILE

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We are a not-for-profit investment organisation that has a mission to support mums and families.

The focus is to give back to mums by creating a safe space and opportunities to be the best they can. Provide support through signposting, resources and peer support with a focus on mental health for mums health.

## OUR TEAM



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**FOUNDER AND DIRECTOR  
KAVITA TREVENA**



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**TRUSTEE BOARD MEMBER  
VACANT**



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**TRUSTEE BOARD MEMBER  
VACANT**



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**VACANT OPPORTUNITY**



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